

The Johns Hopkins University
Department of the History of Art

Graduate Program Handbook

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Department Overview

Supporting a proud tradition of excellence in humanities scholarship and teaching, Johns Hopkins University offers students a diverse range of resources and opportunities for the study of art history. Courses are taught by an international faculty of respected research scholars, covering a broad temporal scope of the art and architecture of Europe, the Islamic world, Asia, the Americas, and the trans-Atlantic world. Participating in small classes with opportunities for close study of art in local and regional collections, students integrate their direct experience of works of art with the knowledge and critical perspective gained through historical research, discussion, and debate.

Programs leading to the BA, BA/MA, and PhD degrees emphasize the value of investigating works of art in their historical, intellectual, and social contexts, and enable students to deepen their understanding of cultural history in conjunction with courses in other departments and programs.

Baltimore–Washington Collections and Resources

Located in a metropolitan region of unsurpassed museum collections and research institutions, Johns Hopkins is well situated for the study of art history. The Baltimore Museum of Art, with its rich holdings in modern and contemporary art, African Art, and the history of prints (just to name a few of its strengths), is directly adjacent to the Homewood campus. Downtown, and only a short shuttle ride away, is the renowned Walters Art Museum, which houses art from Asia, the Americas, Europe, and the Islamic world from the pre-historic era to the nineteenth century.

Easily accessible from Baltimore are the museums and galleries of Washington D.C., a short train ride to the south. The National Gallery of Art houses a world-class collection of European and American painting, sculpture, photography, and graphic arts from the Renaissance to the present day. Modern and contemporary art is presented in the permanent collections and exhibitions of the Hirshhorn Museum, Smithsonian American Art Museum (SAAM), and the Phillips Collection. The collections at the National Museum for Women in the Arts, the Library of Congress, and the Textile Museum (at George Washington University) add to the richness of materials available for study. Important collections of Byzantine art and the art of the ancient Americas are maintained at Dumbarton Oaks Research Library, and collections of Islamic, Asian, Ancient Near Eastern, and African art are housed in the Smithsonian's National Museum of Asian Art and National Museum of African Art.

Meanwhile, the Sheridan Libraries of Johns Hopkins maintains its own extensive art library on the Homewood Campus, alongside a Special Collections department which includes a strong collection of illustrated books, facsimiles, and artists' publications, and illustrated manuscripts, photography, and object collections housed at the Homewood Museums. The Johns Hopkins Archaeological Museum, which neighbors our department in Gilman Hall, houses objects from the ancient Mediterranean, Near East, and Americas, as well as some medieval Islamic works.

Fields of Study

The department's expansive geographical range, which includes the Americas, Asia, Europe, the Islamic world and the Near East, is organized into four temporal fields as follows.

Ancient

The department affords students of ancient art the opportunity to work with a faculty that includes experts in Greek, Roman, Mediterranean, and Ancient Near Eastern art and architecture. Students also benefit from close and long-standing relationships with the Departments of Classics and Near Eastern Studies, which provide training in the languages, literatures, and histories of the ancient world. Facilities of special relevance to students of ancient art include the Johns Hopkins Archaeological Museum, located on campus inside Gilman Hall, and the extraordinary holdings of the Walters Art Museum.

Medieval

Since its founding in 1947, the department has given special emphasis to the study of medieval art, and that tradition continues with expertise in illuminated manuscripts, Early Medieval, Islamic, Italian, German, and Mediterranean art and architecture to the program. Students also avail themselves of local expertise through the departments of History, English, and Modern Languages and Literatures, and frequently consult with curators at the Walters Art Museum, several of whom participate as adjunct faculty. The extraordinary collections at the Walters Art Museum and at Dumbarton Oaks are especially valuable for students interested in manuscript illumination and the portable object.

Early Modern and Renaissance

Another signature strength of the Department of the History of Art is its program in Renaissance and Early Modern Europe, where a broad faculty expertise encompasses the art and culture of Italy, the Spanish Empire, the Islamic world, and Northern Europe from the fourteenth to the eighteenth centuries. Graduate students in these areas participate in the programs of the Charles Singleton Center for the Study of Pre-Modern Europe, which sponsors collaborative research abroad and brings a steady stream of world-class lecturers to Baltimore. Students also benefit from the excellent collections of Islamic art, Italian and Northern Renaissance art, and the art of the Spanish Empire at the Walters Art Museum, the National Museum of Asian Art, the National Gallery, and the Philadelphia Museum of Art.

Modern

At Hopkins, a diverse and challenging curriculum in modern art and criticism is offered by a research faculty of international prominence, supplemented by occasional visiting scholars and museum curators. Asian, European, Middle Eastern, and North American art from the eighteenth to the twenty-first centuries constitute the department's distinctive strengths. Students avail themselves of courses on aesthetics, criticism, modernism, gender, and area studies offered in other departments and with faculty affiliated with programs such as Women, Gender and Sexuality Studies, Africana Studies, Latin American Studies, and Islamic Studies. Distinctive collections at the Baltimore Museum of Art and at multiple institutions in Washington, D.C. provide unparalleled resources for students of modern art at all levels.

Admission to the PhD Program

Online Application

Applications to the Ph.D. program are taken once a year for matriculation in the fall semester of the following academic year (the annual application deadline is December 15). Students may apply with either a B.A. or M.A. degree already in hand, or when they are in the final year of progress toward one of those degrees. Acceptance into the program requires the approval of the instructors in the areas chosen by the student as major and minor fields; in the case of transfer students, acceptance may be provisional.

All application materials and supporting documents should be uploaded electronically through the online system; these include:

- Online application
- Application fee
 - Note that the graduate school provides application fee waivers for students who have participated in certain programs or who demonstrate financial need; please follow the instructions on the [graduate application website](#) to request a waiver. Should you have financial need but are unsuccessful, please contact the department: arthist@jhu.edu.
- Statement of purpose
 - Note that this is distinct from the personal statement, which is an optional part of the graduate application
- Sample of work
- Three letters of recommendation
- Official transcripts (applications will be ready for review with unofficial transcripts, but official transcripts will be required if an offer of admission is made)
 - Note that official translations of transcripts are not required at the application stage.
- Official TOEFL or IELTS score (for applicants whose primary language is not English)

Note that we do not require GRE scores for admission into the PhD program. Any scores which are inadvertently submitted will not be passed on to the admissions committee.

To foster close student-faculty relationships and provide for the greatest flexibility in developing each graduate student's individual curriculum, the department strictly limits the number of students it admits each year.

Note: The department does not offer a terminal M.A. program except for those students admitted into the BA/MA program (see below).

Admissions Criteria

Admissions decisions are based on four principal factors:

1. Evidence of preparedness for conducting research: As stated above, either a B.A. degree (or its equivalent) or an M.A. degree is required for admission to the Ph.D. program. Because graduate training takes place primarily in seminars, students should enter with an adequate knowledge of the history of art in their area of interest. Students are encouraged to audit upper-level undergraduate art history courses in areas where they require further preparation. Applicants trained in history, philosophy, anthropology, languages, and related subjects, as well as undergraduate art history

majors, are encouraged to apply. Materials bearing on a student's level of preparation include transcripts of college courses, letters of recommendation, work experience, and travel.

2. **The writing sample:** A research paper, preferably on an art-historical subject, provides what is perhaps the most important criterion in the application process. A graded paper in an undergraduate course, a senior thesis, a post-graduate writing project, or any other sample that demonstrates an ability to conduct research, formulate arguments, and write clearly is acceptable. (Applicants whose writing sample is too large to upload with the online application due to the inclusion of images may send a PDF of the writing sample to arthist@jhu.edu.)
3. **Statement of purpose:** Hopkins graduate students work closely with individual members of the faculty; therefore, applicants need to describe clearly the department's suitability to their research interests. Applicants are required to indicate at least two History of Art faculty members with whom they are interested in working.
4. **Foreign languages:** Students will be expected to work in foreign languages from the beginning of the first seminar taken in the program. Therefore, arriving with competency in one or more foreign languages is a factor in admissions. Students must pass reading competency examinations in two languages, as determined by their field of study (see below for details). Although no examinations are required beyond these two, students are expected to master any additional languages needed for specialized research in their particular areas, as their interests develop, and as recommended by their advisers. Students whose primary language is not English must submit TOEFL or IELTS scores with their applications.

Requirements for the M.A. Degree

Although obtaining a terminal M.A. is not a recognized objective of the Johns Hopkins Ph.D. program in the History of Art, those entering the program with a B.A. degree will qualify for the degree upon completion of two semesters of coursework (six graduate-level courses, plus individual research for a total of 18 credits [9 per semester]) and completion of the department's language requirements. In addition, MA students should register for the DGS's section of AS.010.801 (Fall) and AS.010.802 (Spring) to reflect the time spent pursuing independent research, ensuring that their total credits each semester come to a minimum of 9, inclusive of both courses and independent research. Students are expected to familiarize themselves with the basic art-historical writings in areas related to their region and period of study and to become well acquainted with the major collections in the Baltimore-Washington area. Students who wish to receive the M.A. degree along the way to the completion of their doctoral requirements must submit a written request to the department administrator so they can be added to the graduation list.

Requirements for the Ph.D. Degree

Overview

The program is designed to give students working toward the Ph.D. degree an encompassing knowledge of the history of art and a deep understanding of the theories and methodologies pertaining to art historical research. The program emphasizes collaborative working relationships among students and faculty in seminars.

The program also fosters a close familiarity with the outstanding art in the Baltimore–Washington area relevant to the student's area of study. In addition to the rich holdings of the Sheridan Libraries of Johns Hopkins University (which include collections of rare books at the Garrett Library, Special Collections at the Milton S. Eisenhower Library, and the George Peabody Library) graduate students have access to world-renowned collections and research facilities in Washington D.C.

Mentorship

During the first year of coursework, graduate students are advised by the Director of Graduate Studies (DGS) in History of Art. After the first year, each advanced doctoral candidate benefits from supervision by a primary adviser in their field of study, while continuing to work closely with other department faculty.

Johns Hopkins has a commitment to mentorship of Ph.D. students and as such has developed a school-wide policy, with specific guidelines. Should graduate students in History of Art have questions or concerns about the mentoring they are receiving, they should speak with the Director of Graduate Studies or the Chair of the Department.

Coursework

In discussion with major and minor field advisers, Ph.D. students develop areas of concentration and courses of study to suit their needs and interests. Students are encouraged to explore course offerings in other departments, in consultation with their principal adviser or the DGS. Students may, at their principal adviser's discretion, develop a minor field with an adviser from a different JHU department.

All students entering the Ph.D. program, regardless of the degree they hold, must complete four full semesters of coursework and pass the required language exams before being approved to take their qualifying exams. In the first year, students normally take three courses at the graduate level per semester in the second year, when students generally assume Teaching Assistant assignments (see below for more information on TAs), the student will normally take two courses at the graduate level per semester. A balance of seminars within a student's major and minor fields (and taken with the student's major and minor advisers) along with seminars that lie outside of one's comfort zone is recommended and should be discussed with the DGS in the first year and advisers thereafter. In addition, doctoral students should register for their advisor's section of AS.010.801 (Fall) and AS.010.802 (Spring) to accurately reflect their time spent pursuing independent research. First year students would register for the DGS's section of those courses. During the summer, students should register for their advisor's section of AS.010.807, with first year students registering for the DGS's section. As part of the coursework requirement, students must satisfactorily complete and submit all assigned papers and projects associated with the courses they have taken before being approved to take their qualifying exams.

Department faculty members each set their own policy and deadlines regarding the submission of written work in the seminars they teach; however, as a rule, papers and other assigned projects are due no later than the end of the finals period as announced on the JHU academic calendar. Students may not have more than one (1) incomplete/in progress grade per academic year. Incompletes must be resolved by the first week of August following the academic year in which they occurred. Failure to resolve incompletes constitutes grounds for probation.

After the required coursework is completed, it is often desirable for students to continue to audit courses related to their area of concentration, especially if they remain resident in Baltimore after completing their qualifying examinations. Students who are ABD and focusing on research will register for 20

credits of AS.010.801/802 per semester. A minimum credit load of 9 credits per semester is required for graduate students to maintain full-time status.

Course Grades and Evaluation of Performance

Students are expected to maintain an A- average in their seminars; anything below a B is considered unacceptable. Students performing below par will be notified in writing as part of the annual evaluation process, which involves a self-assessment by the student, an evaluation by the principal adviser, and consultations among the faculty (see below for more information). Continued poor performance after receiving unsatisfactory marks on the annual evaluation will result in a probation period (see below for departmental and school probation policies).

Care should be taken when registering, as university regulations prohibit the awarding of a grade for a course taken as an audit. Students who need to receive a grade in a course should register to take the course for credit and a grade (i.e. not Pass/Fail). Similarly, those who do not require a grade, or who do not wish to complete all assignments for a given course but wish to attend course meetings on an informational basis, should register as an auditor for that course. Once the add/drop period has passed for a semester, the type of registration cannot be retroactively changed.

Foreign Language Exams

All students entering the Ph.D. program will be required to pass two reading competency examinations, as determined by field of study, before the conclusion of the second year of coursework. Although no examinations are required in any additional languages, students in the program often require mastery of additional research languages, depending on field and research interests.

Europe and North America (Medieval, Early Modern, and Modern): German and French. Italian or Spanish may be substituted for French when a student's area of study suggests it.

Early Modern Americas: In cases in which a particular research focus requires it, students may (in consultation with adviser) substitute the standard early modern language requirements with one modern European language (e.g. Spanish or Portuguese) and one indigenous language of the Americas (e.g. Nahuatl, Quechua, Aymara, etc.).

Ancient: German and French or Italian. Students in ancient fields are also expected to develop competency in one or more ancient languages relevant to their specific subfield (e.g. Sumerian, Akkadian, Biblical Hebrew, Egyptian, Greek, and/or Latin).

Islamic: One Middle Eastern language (normally Arabic, Persian, or Ottoman Turkish) plus one additional, distinct, language relevant to region or historiography (e.g. another Middle Eastern language, French, German, Italian, Spanish).

Modern South Asia: One modern South Asian language (e.g. Hindi/Urdu, Tamil, Bengali, Nepali, Sinhala) plus one additional language relevant to region or historiography (e.g. French, German, Marathi, Gujarati, Malayalam).

Modern East Asia: Modern Chinese, plus one additional language relevant to region or historiography (usually chosen from Modern Japanese, Modern Korean, French).

Modern Southeast Asia: One Southeast Asian language (e.g. Thai, Indonesian, Vietnamese, Filipino), plus one additional language relevant to region or historiography (e.g. additional Southeast Asian language, Dutch, French, Spanish, Modern Chinese).

A petition must be submitted and approved by the faculty for any other language substitution to be made.

All departmental language exams consist of two parts, that is, two passages, each requiring translation: the first passage is to be translated with the aid of a dictionary, the second one without a dictionary. Both selected passages are representative of modern scholarship by art historians writing in that particular language or, in the case of an archival or historical language (e.g. Ottoman Turkish), representative of the kinds of sources that students may encounter in their research. The first passage (translation with dictionary) tests the student's ability to tackle intermediate-advanced level writing, and come away with a largely accurate, working translation. The second passage (translation without dictionary) tests the student's ability to come away with a reasonably good sense of the passage. Sample exams are available for review in the HoA Graduate Shared OneDrive Folder.

Language exams are offered once in the fall semester and once in the spring semester, and students are given two hours to complete the exam (inclusive of both parts). The exams are graded as pass/fail. If a student passes only one part of the exam, they will be required to re-take only the part which they did not pass. Students have three (3) opportunities to pass an exam in a given language. Failure to pass the language requirements constitutes grounds for probation.

Qualifying Exams

In consultation with their advisers, students who have completed their coursework, have no outstanding incompletes, and have passed the required language exams prepare for qualifying exams. All qualifying exams, regardless of the fields in which they are taken, are comprised of two written exams (one major field and one minor field), followed by an oral defense before the advisers and other department faculty. Exams should take place during the student's third year; ideally late in the fall semester or early in the spring semester. In some instances (e.g. the need for additional specialized language training beyond the modern language requirement or additional coursework) the exams may be taken later. In all cases, the exams must be scheduled in consultation with the primary adviser. In order to prepare for the exams, students may opt to be exempt from TA obligations; students should consult with their advisers to determine the best use of their exemptions. (See Teaching Assistantships, below.)

Ideally at the end of the second year, but at least six months prior to taking the qualifying exams, students must submit a form to the department administrator to declare a major and a minor field, and to name at least two History of Art faculty members to serve as an exam committee: the primary adviser and one additional department faculty member. If appropriate and agreed upon by the primary adviser, an additional (third) committee member may be chosen from either inside or outside the department. Students should work with the exam committee members as they prepare for their major and minor fields and should establish early on the responsibilities of each committee member in preparing the exam questions. When the committee comprises only two History of Art faculty members, the primary adviser typically prepares the major exam and the second faculty member prepares the minor exam. In cases when the committee includes a third member, the responsibilities of that third committee member should be clearly delineated on the form. The third member might participate in setting exam questions within the major or minor fields or might simply commit to attending the oral examination. Students and their advisers should contact the department administrator to schedule dates, times, and locations of the three-part exam as far in advance as possible to ensure that it works with the department schedule.

The student will be given eight hours to complete the major exam, four hours to complete the minor exam, and two hours for the oral defense. In the event a student does not pass one or more portions of the exam, the necessary portions can be retaken, at faculty discretion. Failure of the entire exam may be grounds for probation. Failure in the second attempt will constitute grounds for dismissal from the program. In exceptional cases, at the discretion of the faculty, failure in the first attempt may also be grounds for dismissal.

Dissertation Proposal

After the successful completion of qualifying exams, it is expected that students will be ready to begin work towards the dissertation by formulating a proposal. Completed proposals may be submitted at any time in the calendar year and ideally within three months of the successful completion of the qualifying exams. Significant delays in dissertation proposal submission may result in probation. Students planning to apply for external (pre-doctoral or dissertation research) grants, or who wish to be considered for departmental nomination for an external fellowship award, must have an approved proposal on file with the department no later than October 1 of that year.

The dissertation proposal should be approximately 6–8 pages in length (10 pages maximum), with a list of works cited and a very selective sample of figures appended. Simple parenthetical references to the “works cited” list are preferable to footnotes. Each proposal must contain a relatively straightforward description of the principal object of study and the defining questions the work seeks to answer, as well as a working title that captures the subject and the theme. The body of the proposal often also includes discussion of the current state of research, the intended contribution of the work to the field, and a preview of the research agenda and its challenges.

Dissertation proposals will be read, and commented upon, by two faculty members, one of whom is assumed to be the student's principal adviser. Revision may be requested. Once the proposal is approved by the department, the student is admitted to candidacy and commences work on the dissertation. Dissertation proposals will be kept on file in the department office, and each student will also be asked to prepare an abstract of 1–2 pages to be circulated among the faculty at large. Faculty will informally discuss newly approved proposals as a part of their business at regular meetings.

Dissertation Defense / Graduate Board Oral Exam

When the dissertation is complete, the student must successfully defend the dissertation before a Graduate Board Orals committee consisting of three internal (departmental) readers and two external readers. The dissertation defense should be scheduled in consultation with the student's principal adviser (First Reader), the Second Reader, the Department Chair, and the department administrator. Before scheduling the defense, the dissertation must be accepted and approved as complete and finished by the first and second readers. Although consultation between candidates and their faculty advisers regarding possible exam committee members is appropriate, selection of the committee is the department's responsibility and is not the candidate's responsibility or prerogative.

The defense should be planned at least eight weeks in advance of the proposed defense date. Students should communicate with the department administrator to ensure they understand the deadlines, forms, and procedures involved in scheduling the defense and completing all requirements for graduation (for further information visit the Graduate Board website: <http://homewoodgrad.jhu.edu/academics/graduate-board/graduate-board-oral-exams/>).

In preparation for scheduling a defense, students should send the department administrator their dissertation title and abstract. At least three weeks in advance of the defense, the student is responsible for providing the departmental administrator with an electronic copy of the dissertation along with hard copies as requested by the committee (up to seven).

Successful defense of the dissertation and electronic submission of the work, complete in all its components, marks the fulfillment of the program's degree requirements. Note that there is a fee for submission of the dissertation to the library; this will be paid directly by the department.

Policy on Probation and Termination

Students who do not make satisfactory academic progress in any area of required work in the program may be put on academic probation. Failure to meet the terms of probation will result in the dismissal of that student from the program. The latest policy documents on probation can be found online: <https://homewoodgrad.jhu.edu/academics/policies/>.

Teaching Assistantships

In addition to their own studies and research, students in the Ph.D. program gain valuable pedagogical experience by serving as Teaching Assistants under a variety of faculty mentors. Students engage with a range of department instructors in order to witness different styles of teaching and methods of course organization across a range of subject areas and historical periods. Benefits include: close collaboration with and mentoring from professors in the department; building confidence in leading discussions and teaching classes independently; preparing for the experience of designing and teaching one's own course; learning the principles, practicalities, and rigors of evaluating and grading student work; gaining experience in mentoring and tutoring undergrads; building greater familiarity with subjects within one's own area of expertise and gaining a broader exposure to unfamiliar subject areas. Instructors supervising TAs commit to mentoring their TAs in these areas, including providing constructive feedback and evaluation of their performance. A detailed list of expectations and best practices is circulated to all TAs and instructors each semester.

Specifically, students are eligible for assignment as either a Teaching Assistant (TA) or a Research Assistant (RA), at the discretion of the department, in five of the ten semesters during which they receive university-sponsored funding. TA assignments are distributed on the basis of student enrollments and instructor need. Students will be asked to provide preferences for TA assignments in the coming semester; the department will make every effort to place students in one of their preferred courses and to ensure students serve as TAs across a balanced variety of courses in terms of number of students, course level, faculty mentor, and subject matter.

New TAs will be required to attend the mandatory orientation put on by the university and the Center for Teaching Excellence and Innovation (CTEI) of the MSEL. This is usually hosted the week before classes begin in the fall semester, and an announcement will be sent via email. The CTEI offers a Teaching Academy throughout the year and students are encouraged to take advantage of the courses, institutes, and workshops they offer: <https://ctei.jhu.edu/teaching-academy/>.

Semesters Exempt from TA Assignment

Each student in the program will be exempted from any teaching obligations during the entire first year of coursework, and for three additional semesters, to be taken some time after the second year in

residence. Semesters exempt from TA responsibilities can be used to facilitate exam preparation, language study or other targeted training, research, and/or writing of the dissertation. Thus, students usually take one semester of exemption during preparation for qualifying exams, another in the second semester of the fourth year to facilitate beginning dissertation research (see Early Dissertation Research Funding below), and a third to facilitate writing of the dissertation. The timing of the three additional exempt semesters must be planned in consultation with the primary faculty adviser; formal approval must be sent to the DGS before TA allocations are made for the exempt semester.

It is understood that, during any funded semester, including those when exempt from TA duties, the student is not to be concurrently employed elsewhere; positions such as curatorial internships and teaching fellowships may be held concurrently with residential funding with approval of the primary adviser. Exempt semesters are funded as residential semesters, such that students are expected to remain in residence in Baltimore, in order to take advantage of local research facilities, participate in the community at departmental and interdisciplinary talks, and interact with colleagues and advisers. Reasonable exceptions will be made for research travel connected to the dissertation, intensive language study, and other needs associated with the research and writing of the dissertation. Students should consult with their adviser and notify the DGS in advance of any travel plans during residential semesters.

Annual Evaluations and Renewal Letters

Every spring, as part of the fellowship renewal process, the department conducts graduate student evaluations to assess the accomplishments and progress of each individual in the program. This is a multi-step process that begins with the student's written self-evaluation, continues with the adviser's evaluation, and concludes with one-on-one meetings between student and adviser. Faculty advisers also receive input from colleagues in the department.

The student will complete "Part A: Graduate Student Self-Assessment." This self-assessment will be made available to the entire research faculty (though in practice it is the principal adviser who will read it the most carefully). Once faculty have reviewed the self-assessments, advisers will complete "Part B: Adviser's Assessment," and students will be asked to schedule a one-on-one meeting to discuss it. After that, "Part C: In-Person Meeting" is completed and the form receives signatures from both student and adviser.

Following the evaluation process, letters of fellowship renewal are prepared and distributed to all continuing graduate students in the department. These letters contain financial details of each individual's funding package, as well as an explanation of each student's status and responsibilities for the coming academic year; accordingly, these letters should be read very carefully for accuracy. Letters must be signed and returned to the department by the deadline indicated (typically, mid-May), since they are used to set budgets for the coming year. In cases where letters do not reflect a student's own understanding of their funding or the obligations attached to it, the Department Chair and administrator should be notified immediately, and prior to the signing deadline.

Financial Support

Overview

All graduate students entering the program are guaranteed five years of support, contingent upon satisfactory progress year by year. This support covers the individual's full tuition costs and health

insurance, and includes a stipend annually. Student funding packages are guaranteed at the level stated in the letter of offer (for incoming students) and in the renewal letter (for continuing students) for the duration of the applicable period. Students who have exhausted their five years of funding are welcome to apply for additional departmental funding, although this is by no means guaranteed. All ABD students (those who have completed all requirements but the dissertation) are *strongly* encouraged to apply for external grants and fellowships to support themselves once their university-sponsored funding has expired. If students receive external grants prior to the expiration of their university funding, students may, with departmental approval, receive unused semesters of university funding after their external fellowship has concluded. University funding must be allotted in semester increments, at the current year's stipend level, and will include health insurance and residential tuition. This also applies for students who go on leave for a semester or year.

Travel and Research Funding

Every March, all students in the department are required to submit an application for travel and research funding. This funding can be used at any time during the year but is most commonly used during the summer and winter months. In addition to travel expenses, students may use these funds for other research-related expenses such as requesting images, scans of documents, language study and tutoring, and training workshops (e.g. in epigraphy or technical art history). The department has a group of named fellowships that provide support for travel, intensive language study, and other research-related activities. Students submit research proposals each spring; receiving research funding is not guaranteed, but the department is committed to enabling students to pursue important on-site research and training. Award amounts vary, but usually range from \$500 to \$2000.

In March, as part of the planning process, students should submit a budget detailing travel, language study, or other anticipated expenses to apply for this funding. The department's evaluation process is designed to be completed by April 15 every year. Summer employment not directly related to the student's research or work in the program is strongly discouraged.

Students may supplement departmental research funding with funding from sources outside the department. Cross-disciplinary programs, including Africana Studies, East Asian Studies, the Charles Singleton Center, the Alexander Grass Humanities Institute, Islamic Studies, and others, often offer summer and intersession research funding or funding for language training, and we encourage students with interests related to these programs to sign up for their mailing lists to ensure they receive notice of these opportunities. In addition, the Dean's office offers a small, \$500 award through the J. Brien Key Fund, and there are travel funds available through the Graduate Representative Organization.

Early Dissertation Research Funding

ABD students may apply for funding to travel to research sites and archives during a semester in which they are both using departmental funding (i.e. Hopkins' 5-years of graduate stipend, resident tuition, and health insurance) *and* in a semester without TA responsibilities. While the timing of this funding is flexible, it is designed to "jump start" dissertation research in the spring semester of the fourth year, when applications for funding have been completed and students are awaiting word on their external fellowships for the following year. These fellowships will usually be awarded in the \$2000–3000 range; students may combine this award with HoA Travel and Research funding and with other travel and research fellowships at Hopkins or from outside organizations/institutions. Students may also use this funding for intensive/advanced language study.

The deadline for application for these funds is October 15 of the fourth year. Only students with an approved dissertation proposal may apply. Should you wish to apply for a different semester, please discuss the timing with your adviser and the DGS to get approval for an off-cycle application. A call for applications will be circulated by the departmental administrator.

Conference Travel Funding

For students wishing to attend scholarly conferences, the department will commit a standard, maximum amount of \$1500, to be used over the course of one's career in the department. The intention is to allocate enough money to support two to four conference trips for each student. A student might use a small portion of these funds to attend a regional conference where the student plans to be an audience member only, not a presenter. This could be undertaken anytime in the graduate career, from the first year onward, and requires the approval of the DGS and the student's principal faculty adviser. The remaining funds would then be earmarked to support attendance at one or more conferences where one is presenting a paper. The latter should happen later in the student's career and will also require the approval of the principal adviser and the DGS. (Note: Some professional conferences offer travel grants, and students are expected to apply for these to help offset costs.) Significant deviations from this basic scheme must be approved in advance by the DGS.

Conference travel funds are disbursed via reimbursement for hotel, conference fee, and/or travel expenses (usually train or airline ticket) up to the \$1500 maximum award.

Teaching and Museum Opportunities

The university offers several opportunities for advanced graduate students to develop and teach their own courses:

- Dean's Teaching Fellowships (only ABD students, with permission from the department, may apply for a DTF).
- JHU Intersession Courses / January Term and Summer Sessions (Interested students must first consult with their adviser and obtain permission from the Department Chair.)
- The Expository Writing Program (ABD only)

History of Art collaborates with the Walters Art Museum and the Baltimore Museum of Art to support several museum fellowships:

- Hall Fellowships at the Walters Art Museum (open to all students in good standing)
- Carlson/Cowart Fellowship in the Department of Prints, Drawings & Photographs at the Baltimore Museum of Art
- The Zanvyl Krieger Fellowship at the Walters Art Museum (ABD only)

Further details on many of these opportunities are posted on the departmental website and the websites linked above; for internal department opportunities, information will be circulated to all students by the department administrator in advance of the respective deadlines.

Students with approved dissertation proposals are expected to apply for external grants to support of their dissertation research and writing. Several external fellowships require departmental nomination. Information and instructions will be circulated early in September every year. Students are expected to investigate other sources of funds for which they might be eligible. A list of previously awarded fellowships is available on the departmental website.

Students who have received an external fellowship may apply to the department to request additional support for non-resident tuition and/or health insurance costs when a fellowship's level of support is insufficient to cover these costs. Requests must be submitted to the department chair by the same deadline designated for ABD funding requests (usually in early April) for the following Fall and should be approved in advance by the student's primary adviser. In cases where news of fellowship awards is later than early April, or comes off-cycle, please forward the request as soon as you are awarded the fellowship. Requests should include a brief justification for the requested support, a description of the research and writing to be done during the fellowship (including a timeline for the completion of the dissertation) and a simple budget indicating the amount of the fellowship funding and estimate of monthly costs during the fellowship. While the department cannot guarantee this form of support, it will endeavor to provide support for at least one external fellowship year. Similar requests can be made by students who have not been awarded an external grant for a specific academic term but have exhausted their university funding.

Registration Status

Students who are in their first five fellowship years, and/or receiving department funding as TAs, are considered "Resident" students. Those still doing coursework are responsible for meeting with their advisers before registering for courses. Once the adviser approves the student's schedule and lifts the adviser hold, the student is free to register.

Those who have completed all coursework, are receiving departmental funding, and are therefore on "Resident" status must register each semester for the course "Special Research & Problems" (AS.010.801/802). This course represents the time spent in research, writing, and study directed to exams, the prospectus, and the dissertation. Students must register for a minimum of 9 credits per semester. As of Summer 2022, all students must register each summer for AS.010.807, "Summer Research." For 801, 802, and 807, students should register for the section that corresponds to their primary faculty adviser in order to facilitate grading. Unlike other courses taken for credit in the program, which receive letter grades (see above), advisers will assign a grade of Pass/Fail for this course.

Students who have exhausted department funding are permitted to continue in the program but will be required to apply for "Non-Resident" status. Non-resident students who are not receiving additional departmental support are responsible for paying for their own tuition costs (equivalent to 10% of full-time tuition that year), and health insurance costs. In order to obtain non-resident status, one must apply to the Graduate Board through the department and be approved. Please contact the department administrator for instructions on applying for the change of status. Once approved by the Graduate Board, students must register themselves for the non-resident course (AS.910.600). This is not an actual course but a registration of status. For more information about residency requirements, please see the Graduate Board website: <http://homewoodgrad.jhu.edu/academics/graduate-board/new-grad-board-residency-page/>

Note that the university strictly limits all graduate students to *ten non-resident semesters*. Students who do not receive their degree within this limit are terminated.

BA/MA Program in the History of Art

Distinct from the department's Ph.D. program is a special BA/MA degree track offered to especially promising History of Art undergraduate majors, taken as a fifth-year extension of their bachelor's degree at Johns Hopkins.

Admissions

Admission to the BA/MA program is restricted to current Johns Hopkins University undergraduate History of Art majors who are pursuing the honors track in the department, including the writing of a senior honors thesis. Admission is based on outstanding performance in previous History of Art courses.

Students considering the fifth-year program are expected to declare their interest during the spring semester of their junior year. Prior to application, students must consult with the department's Director of Undergraduate Studies, their faculty adviser, and the department's academic program coordinator. A formal graduate application must be submitted by the departmental deadline for regular graduate admissions. This will be done in the fall semester of the senior year for admission to the program in the spring of the senior year, meeting the requirement for concurrent status. In the senior (fourth) year, students are expected to devise and undertake a program of study that would best prepare them to do advanced work in their final (fifth) year. Admission to the BA/MA program will be contingent on completing all requirements for the BA by the end of the fourth year; because the Senior Thesis is an honors requirement, a first draft of the thesis must be completed and submitted by March 15th.

In the MA (fifth) year, students must:

- Take six graduate seminars in the History of Art Department
- Demonstrate reading proficiency in one modern language according to the department's modern language requirements.

In cases where a BA/MA student does not pass the language exam in the Fall, an additional exam will be offered in early December to enable the student three opportunities to take the exam during the course of the MA year.

The BA and MA degrees are conferred consecutively: at the end of the senior year for the BA and the end of the fifth year for the MA. The department does not award degrees during the summer; students are expected to complete the degree requirements to conform with the university Graduate Board spring deadlines.

Department Files

Files are maintained in the department office for all graduate students. These files may contain information to which the student has waived access and/or confidential communications. The department reserves the right to refuse access to portions of the file if a student does not make an appointment in advance to view the file. Requests for specific information should be made to the department administrator.

Krieger School of Arts and Sciences Policies and Resources

Academic Misconduct Policy

<http://homewoodgrad.jhu.edu/academics/policies/>

Diversity and Inclusion Resources

<https://krieger.jhu.edu/about/diversity-inclusion/>

Homewood Council on Inclusive Excellence: <https://hcie.jhu.edu/>

Departmental Diversity Champions: <https://hcie.jhu.edu/diversity-champions/>

Family Resources for Graduate Students and Postdoctoral Fellows

<http://homewoodgrad.jhu.edu/2017/06/28/new-university-wide-policy-for-graduate-student-and-postdoctoral-fellow-new-child-accommodations/>

Career and Professional Development Resources for Graduate Students and Postdoctoral Fellows

<https://studentaffairs.jhu.edu/careers/students/graduate-students/>

<https://engineering.jhu.edu/cle/>

Pedagogy Resources

<https://ctei.jhu.edu/>

Women and Gender Resources

<https://studentaffairs.jhu.edu/women-resources/>

Faculty and Staff Directory

Research Faculty:

Rebecca M. Brown (Professor & Chair), Modern Art
Stephen J. Campbell (Professor), Italian Renaissance and Baroque Art
Marian Feldman (Professor, Diversity Champion), Ancient Near Eastern and Eastern Mediterranean Art
Aaron M. Hyman (Assistant Professor) Early Modern Art and Art of the Spanish Empire
Mia Yinxing Liu (Assistant Professor), Modern Art
Mitchell Merback (Professor, Director of Undergraduate Studies), Late Medieval and Northern Renaissance Art
Ünver Rüstem (Assistant Professor,), Islamic Art and Architecture
Caroline Lillian Schopp (Assistant Professor), Modern Art
Jennifer Stager (Assistant Professor), Greek and Roman Art
Nino Zchomelidse (Associate Professor, Director of Graduate Studies), Medieval Art and Architecture

Teaching Faculty:

Lisa DeLeonardis (Austen-Stokes Professor), Ancient American Art

Postdoctoral Fellow:

Catherine Popovici (Austen-Stokes Postdoctoral Fellow), Art and Landscapes of the Ancient Americas

Affiliated Faculty:

Emily Anderson (Secondary Appointment), Assistant Professor, Classics
Betsy Bryan (Secondary Appointment), Professor, Near Eastern Studies

Emeritus Faculty:

Michael Fried, Modern Art
Herbert Kessler, Early Christian and Medieval Art
Henry Maguire, Byzantine and Medieval Art
Alan Shapiro (Secondary Appointment), Classics

Staff:

Ashley Costello, Academic Program Administrator
Viktoria Waith, Academic Program Coordinator
Lael Ensor-Bennett, Curator, Visual Resources Collection
Christian Prezzano, IT Specialist
Don Juedes, Librarian

Dean's Office:

Mary Favret, Vice Dean for Graduate Education, Krieger School of Arts and Sciences
Renee Eastwood, Director of Graduate and Postdoctoral Academic Affairs, Krieger School of Arts and Sciences